

# **International Charter Academy of Georgia School Re-Opening COVID-19 Procedures**

**2020-2021**



**ICAGEORGIA**  

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**International Charter Academy of Georgia**

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# GUIDELINES

## COVID-19 LEVEL OF SPREAD / SCHOOL DISTRICT DECISION TREE

Reference: Georgia’s Path to Recovery for K-12 Schools

<b>Level of Community Spread</b> (as determined by state and local health officials)	<b>SUBSTANTIAL SPREAD</b>  <b>LEVEL 1</b>	<b>MINIMAL/ MODERATE SPREAD</b>  <b>LEVEL 2</b>			<b>LOW/ NO SPREAD AND CURE HAS BEEN FOUND</b>  <b>LEVEL 3</b>
	↓	↓	↓	↓	↓
<b>Instructional Model</b> (as determined by ICAGeorgia)	<b>Distance/Remote Learning</b>	<b>Full Distance/ Remote Learning</b>	<b>Hybrid</b>	<b>Traditional</b>	<b>Traditional</b>
	↓	↓	↓	↓	↓
<b>Response</b> (as determined by ICAGeorgia in partnership with local departments of public health and community stakeholders)	<b>Targeted Closure</b> Isolate and disinfect affected areas OR <b>Short-term Closure</b> Close for facility-wide deep cleaning OR <b>Extended Closure</b> Close buildings for at least 14 days	<b>Minimal Use of School Buildings</b> Implement targeted distance/ remote learning or district-wide distance/ remote learning as necessary	<b>Limited/ Staggered Use of School Buildings</b> Implement alternating schedules for students; target distance/ remote learning	<b>School Buildings Open</b> Implement more intensive mitigation strategies; encourage enhanced social distancing (use Targeted Closure)	<b>School Buildings Open</b> Implement preventative practices and additional proactive processes/ protocols

## Screening for and Responding to COVID-19 in K-12 Schools

Reference: Georgia’s Path to Recovery for K-12 Schools

COVID-19 SCREENING		STUDENTS/STAFF RESPONSE		DISTRICT/SCHOOL RESPONSE
<p style="text-align: center;"><b>No symptoms OR Direct Exposure*</b></p> <p>No signs of COVID-19 via temp checks, self-reporting or signs/symptoms</p>	→	<p style="text-align: center;"><b>Proceed to School/Work</b></p> <p>Implement recommendations outlines in “Georgia’s Path to Recovery for K-12 Schools”</p>	→	<p style="text-align: center;"><b>Implement Preventative Practices</b></p> <p>Implement recommendations outlined in “Georgia’s Path to Recovery for K-12 Schools”</p>
<p style="text-align: center;"><b>Direct Exposure*, No Symptoms</b></p> <p>Came in close contact or interacted with a confirmed case of COVID-19 – experiencing no symptoms</p>	→	<p style="text-align: center;"><b>Can Return to School/Work after:</b></p> <ul style="list-style-type: none"> <li>Impacted students or staff have completed all requirements in the DPH’s “Return to School Guidance”</li> <li>If this person is tested for COVID-19 during the 14 day quarantine period, a negative test result would not change or decrease the time a person is monitored, but a positive test would move the person into one of the categories below based on whether they are still asymptomatic or have developed symptoms</li> </ul>	→	<p style="text-align: center;"><b>Implement Enhanced Mitigation Measures</b></p> <p>Implement recommendations outlined in “Georgia’s Path to Recovery for K-12 Schools”</p>
<p style="text-align: center;"><b>Direct Exposure*, At least 1 Symptom</b></p> <p>Came in close contact or interacted with a confirmed case of COVID-19 – experiencing at least 1 symptom</p>	→	<p style="text-align: center;"><b>Can Return to School/Work after:</b></p> <ul style="list-style-type: none"> <li>At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications AND improvement in respiratory symptoms (e.g. cough, shortness of breath);</li> </ul> <p><b><u>AND</u></b></p> <ul style="list-style-type: none"> <li>At least 10 days have passed since symptoms first appeared</li> </ul> <p><i>Refer to DPH’s “Return to School Guidance”</i></p>	→	<p style="text-align: center;"><b>Implement Enhanced Mitigation Measures</b></p> <p>Implement recommendations outlined in “Georgia’s Path to Recovery for K-12 Schools”</p> <p style="text-align: center;"><b>AND/OR</b></p> <p style="text-align: center;"><b>Targeted Closure</b></p> <p>Close off affected areas (i.e. classrooms, offices, etc.) and if possible, wait 24 hours before deep cleaning and disinfecting</p>

COVID-19 SCREENING		STUDENTS/STAFF RESPONSE		DISTRICT/SCHOOL RESPONSE
<p><b>Diagnosis, No Symptoms</b> Laboratory-confirmed case of COVID-19 But experiencing no symptoms (asymptomatic)</p>	→	<p><b>Can Return to School/Work after:</b></p> <ul style="list-style-type: none"> <li>At least 10 days have passed since the positive laboratory test and the person remains asymptomatic.</li> </ul> <p>Asymptomatic persons who test positive and later develop symptoms should follow the guidance for symptomatic persons below.</p> <p>Refer to DPH’s “Return to School Guidance”</p>	→	<p><b>Targeted Closure</b> Close off affected areas (i.e. classrooms, office, etc. and if possible, wait 24 hours before deep cleaning and disinfecting)</p> <p>OR</p> <p><b>Short-term Closure</b> Close for facility-wide deep cleaning</p> <p>OR</p> <p><b>Long-term Closure</b> Close building(s) for at least 14 days</p>
<p><b>Diagnosis, with Symptoms</b> Laboratory-confirmed case of COVID-19</p>	→	<p><b>Can Return to School After:</b></p> <ul style="list-style-type: none"> <li>At least 3 days (72 hours) have passed since recovery defined as resolution of fever without the use of fever-reducing medications AND improvement in respiratory symptoms (e.g. cough, shortness of breath)</li> </ul> <p><b>AND</b></p> <ul style="list-style-type: none"> <li>At least 10 days have passed since symptoms first appeared.</li> </ul> <p>Refer to DPH’s “Return to School Guidance”</p>	→	<p>WITH</p> <p><b>Implement Enhanced Mitigation Measures</b> Implement recommendations outlined in “Georgia’s Path to Recovery for K-12 Schools”</p>

# ACADEMICS

For most schools around the country, there are three reopening scenarios: 1) The Hybrid Model 2) Distance Learning or 3) Life Before COVID-19. The leadership team will reassess the situation and modify learning plans every nine weeks. Families will be notified as soon as possible to prepare for any and all changes.

## Option #1 – The Hybrid Model:

The hybrid model is a combination of distance learning and face to face instruction. Students have the opportunity to receive instruction for two days on campus and three days digitally. To minimize the spread of COVID-19, we will stagger enrollment to decrease class sizes. For example, students will be split into two groups: (Groups A and B). Each day, one half the population will receive in person instruction while the other half receives instruction online. Friday instruction will also be online. The school day will begin 8:15am. Parents must arrive no later than 8:09am. Students will be dismissed by noon to prevent the spread of the virus as well as allow clean up to prepare for the next school day. As an option, students who are not able to attend live lessons will have access to recorded lessons on the learning management system.

SAMPLE HYBRID MODEL SCHEDULE						
GRADE	1.8:15-8:45	2.9:00-9:30	3.9:45-10:15	4.10:30-11:00	5.11:15-11:45	FRIDAYS
K-1	ELA/MATH	JLA	JMATH	FLEX	CL/ART	RTI
K-2	FLEX	ELA/MATH	JLA	JMATH	CL/ART	Art
1-1	JLA	JMATH	ELA/SS	J-MATH	MATH/SCI	Music
1-2	JLA/JSOL	MATH/SCI	JMATH	ELA/SS	JMATH	PE
2-1	JLA	ELA/SS	MATH/SCI	JMATH	JMATH	RTI
2-2	JLA/JSOL	JMATH	ELA/SS	MATH/SCI	JMATH	Art
3	MATH/SCI	JMATH	JLA/SJOL	ELA/SS	JMATH	Music
4	JLA/JSS	JMATH/JSCI	ELA//SS	MATH/SCI	ELA/SS	PE
5	MATH/SCI	MATH/SCI	JLA/JSS	ELA/SS	JMATH/SCI	RTI

**Note 1 (Hybrid Model):** Siblings will be grouped together.

**Note 2 (Hybrid Model):** Families who feel insecure about on campus instruction may choose to log-in five days per week. Either way, following a consistent schedule for your child is highly encouraged.

**Note 3 (Hybrid Model and Distance Learning):** ESOL, Gifted, and Special Ed services will be provided throughout the week .

**Option #2 - Distance Learning:**

In the distance learning model, all instruction is conducted online. Students will be provided a scheduled time to meet with their teachers to receive live instruction. As an option, students who are not able to attend live lessons will have access to recorded lessons on the learning management system.

<b>SAMPLE DISTANE LEARNING PROGRAM SCHEDULE</b>
<b>7:45 - 8:00 Breakfast</b>
<b>8:15 - 12:00 Online Instruction w/Teachers</b>
<b>12:00 - 12:30 Lunch</b>
<b>12:30 - 1:00 Recess/Fresh Air Time (go for a walk or run)</b>
<b>1:00 - 1:30 Art, PE, or Music w/Parents (every 3 days)</b>
<b>1:30 - 2:30 Flex Learning Time</b> <ul style="list-style-type: none"><li>• read aloud or silently</li><li>• Use online platform (IXL, Imagine Learning, Reading Plus) or play a board game&gt;</li></ul>

**Note 3 (Hybrid Model and Distance Learning):** ESOL, Gifted, and Special Ed services will be provided throughout the week

**Option #1 and Option #2**

Attendance Note: Students will submit daily assignments to be counted as present for each school day by 8 pm.

**Option #3 - Traditional Learning:**

In the traditional learning model, students receive instruction face to face on the school campus. School hours and campus activities may return to normal (life before COVID-19) depending on recommendations from CDC and school officials.

<b>ICAGeorgia Daily Schedule (Traditional)</b>	
Early Arrival	From 7:30am
Carpool drop-off	From 7:45am
Tardy Bell	At 8:10am
Dismissal Begins (M-R)	At 2:45pm
Dismissal Begins (Fri)	At 2:00pm
Late Pickup Fee Begins (M-R)	At 3:15pm
Late Pickup Fee Begins (Fri)	At 2:00pm

# OPERATION

Level of Community Spread	SUBSTANTIAL SPREAD LEVEL 1	MINIMAL/ MODERATE SPREAD LEVEL 2	LOW/ NO SPREAD LEVEL 3
Instruction Models	Distance Learning	Hybrid or In-School	
<b>ARRIVALS</b> (7:30AM TO 8:09AM)	<b>SCHOOL BUILDINGS CLOSED</b>	<ul style="list-style-type: none"> <li>● <b>AT-HOME TEMPERATURE CHECK</b> <ul style="list-style-type: none"> <li>○ Before leaving home, please check your child’s temperature. If your child has a fever of 100.4F or higher, please keep your child at home and contact the main office via email.</li> <li>○ If your child suffers from asthma or any other upper respiratory illnesses, please contact the school nurse to discuss the necessary steps to take.</li> </ul> </li> <li>● <b>CARPOOL-LINE TEMPERATURE SCREENING</b> <ul style="list-style-type: none"> <li>○ Upon arrival at ICAGeorgia, all families drive up in the carpool lane. <u>STUDENTS AND FAMILIES MUST REMAIN IN YOUR CARS UNTIL BEING SCREENED FOR TEMPERATURE BY ICAGEORGIA STAFF.</u></li> </ul> </li> <li>● <b>ENTERING SCHOOL BUILDINGS</b> <ul style="list-style-type: none"> <li>○ Students will go directly to their designated classrooms after temperature and symptoms check are cleared.</li> <li>○ Masks or face coverings for students are highly encouraged but not required. Teachers and Staff are required to wear a mask or face coverings.</li> </ul> </li> </ul>	
<b>ATTENDANCE/TARDY</b>	<ul style="list-style-type: none"> <li>● Teachers take attendance at the beginning of each period for distance learning.</li> <li>● If students are unable to join zoom classes, they must complete the assignment by 8pm for the attendance to be present.</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers take attendance at the beginning of each period.</li> <li>● If a student is not present in the classroom or online at the time of taking attendance, a student is marked as tardy or absent.</li> <li>● For excused absence/tardy, a parent must submit the doctor’s note or send a parent note to the office e-mail (<a href="mailto:info@internationalcharteracademy.org">info@internationalcharteracademy.org</a>). Please refer to the Student Handbook for more details.</li> </ul>	
<b>CLASSROOMS &amp; TRANSITIONS</b>	<b>SCHOOL BUILDINGS CLOSED</b>	<ul style="list-style-type: none"> <li>● Student desks to be placed per social distance guideline.</li> <li>● 15 students at maximum in one classroom</li> <li>● Student desks/chairs and supplies not to be shared as much as possible.</li> <li>● Students remain in their homeroom classroom.</li> <li>● Restroom breaks to be staggered.</li> <li>● Cafeteria and the Gym closed.</li> </ul>	

Level of Community Spread	SUBSTANTIAL SPREAD LEVEL 1	MINIMAL/ MODERATE SPREAD LEVEL 2	LOW/ NO SPREAD LEVEL 3
Instruction Models	Distance Learning	Hybrid or In-School	
<b>LUNCH</b>	SCHOOL BUILDINGS CLOSED <ul style="list-style-type: none"> <li>Free &amp; Reduced Lunch Program is available. Please contact the main office for the information.</li> </ul>	<ul style="list-style-type: none"> <li>Students are dismissed before lunch time.</li> <li>Atlanta Lunch Co. is available to deliver brown bag take-home lunches to ICAGeorgia for the families who placed an advanced order online.</li> <li>If you order the take-home lunch through Atlanta Lunch Co., lunches will be distributed to your students prior to dismissal time.</li> <li>Water fountains in the school buildings are closed in order to reduce the spread of virus. Please make sure that students bring their own water bottles.</li> <li>Free &amp; Reduced Lunch Program is available. Please contact the main office for the information.</li> </ul>	
<b>DISMISSALS</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>In order to keep the social distance as much as possible, dismissals will be staggered by grades. Please be prompt at your scheduled dismissal times.</li> <li>For siblings, please pick up at your youngest child's time slot. Ex. if you have Kindergarten and 4<sup>th</sup> grade, please pick up both of your children between 11:35-11:45.               <ul style="list-style-type: none"> <li>➤ 11:35-11:45 Kindergarten</li> <li>➤ 11:45-11:50 3<sup>rd</sup> grade</li> <li>➤ 11:50-11:55 1<sup>st</sup> &amp; 4<sup>th</sup></li> <li>➤ 11:55-12:00 2<sup>nd</sup> &amp; 5<sup>th</sup></li> <li>➤ 12:00-12:05 Outside After School Care Pick-up</li> </ul> </li> </ul>	
<b>VISITORS/VOLUNTEERS TO SCHOOL</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>Making the advanced appointment is required.</li> <li>Visitors/volunteers must call the main office (Phone: 770-604-0007) from the parking lot before approaching the school buildings.</li> <li>Before entering the buildings, all visitors to be screened for temperature.</li> <li>Number of visitors inside the buildings will be monitored.</li> <li>Visitors are required to wear a mask or face coverings while being inside the buildings</li> <li>2 people in the main reception area are allowed to follow social distancing guidelines.</li> </ul>	

Level of Community Spread	<b>SUBSTANTIAL SPREAD LEVEL 1</b>	<b>MINIMAL/ MODERATE SPREAD LEVEL 2</b>	<b>LOW/ NO SPREAD LEVEL 3</b>
<b>Instruction Models</b>	<b>Distance Learning</b>	<b>Hybrid or In-School</b>	
<b>AFTER SCHOOL PROGRAM (GENERATION INFOCUS)</b>	SCHOOL BUILDINGS CLOSED	Options are as follows: <ul style="list-style-type: none"> <li>➤ Full time GI student, onsite (spots are limited)</li> <li>➤ Extended day GI student, onsite (spots are limited)</li> <li>➤ Virtual GI students, attending from home (three options)</li> </ul> If families are interested, please contact Generation Infocus directly.	
<b>TEACHERS &amp; STAFF</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>● At the time of check-in, the temperature screening to be conducted by the central office staff.</li> <li>● If sick, teachers and staff to stay home and inform the administrators via email.</li> <li>● Face mask or face covering is required.</li> <li>● Face shield to be provided by the school.</li> </ul>	
<b>CLEANING &amp; DISINFECTING</b>	CLEANING TO BE CONDUCTED BY THE SCHOOL-APPOINTED CLEANING COMPANY	<ul style="list-style-type: none"> <li>● CLASSROOM: after each period, highly touched surface to be cleaned and disinfected by teachers.</li> <li>● BATHROOM: a team of teachers is scheduled to clean and disinfect the highly surfaced areas throughout the day.</li> <li>● AFTER SCHOOL: school appointed cleaning company cleans and disinfects the classrooms, bathrooms, office, and common areas each day.</li> </ul>	

# COMMUNICATION

ICAGeorgia families' safety is paramount. It is critical for the school to be able to contact parents/guardians. The school has the parents'/guardians' current address and home, cellular, and business telephone numbers. Emergency contact persons/guardians and their telephone numbers are needed in case a parent/guardian cannot be reached. This information is required at the time of registration and whenever a change occurs with the parents'/guardians' address, telephone or emergency contact information.

The school informs its stakeholders for emergency announcement and changes in instructional models due to the pandemic.

The school announcement will be made via the following media tools:

- ICAGeorgia website: [www.internationalcharteracademy.org](http://www.internationalcharteracademy.org)
- School-wide email
- ICAGeorgia official Facebook page: <https://www.facebook.com/internationalcharteracademyofgeorgia>

# MEDICAL

## **PREPERATION FOR BACK-TO-SCHOOL:**

- Practice washing hands per CDC guidelines at home
- If your child suffers from asthma or any other upper respiratory illnesses, please contact the school nurse to discuss the necessary steps to take.

## **RECOGNIZE SIGNS AND SYMPTOMS:**

- Daily temperature screenings will be conducted at the beginning of the school day, and this will include both students and staff.
- Symptom screenings will be conducted, by the nurse, for anyone exhibiting COVID-19 symptoms. Anyone who exhibits symptoms will be immediately isolated and sent home or the hospital depending on the severity of the symptoms.

## **BEHAVIORS TO REDUCE SPREAD:**

- If you or your child are sick or has had close contact with a person with COVID-19 or has tested positive, please remain at home and seek medical care.

- Face coverings/masks may be challenging for students (especially the younger students), however they should be worn by students and staff especially when distancing is difficult.
- Our students should be educated by parents and teachers about the severity of contracting the virus in order to understand that hugging and touching each other and or staff is no longer a healthy practice.

#### **WHEN A STUDENT, STAFF MEMBER OR VISITOR BECOMES SICK AT SCHOOL**

- Working with school nurse, the individual will be sent to an isolation room or area to separate anyone who exhibits COVID-like symptoms.
- If temperature registers at 99 degrees Fahrenheit, the school nurse will monitor the individual and recheck temperature two hours later to determine if the individual still has a fever.

#### **EMOTIONAL SUPPORT**

- Emotional support is available for all ICAGeorgia families. Please contact the School Nurse.

#### **What should I do if my child exhibits symptoms?**

Contact your doctor, a local public health clinic, or the local board of health. The Georgia Department of Public Health is currently advising that individuals who have traveled from affected countries/areas in the past 14 days and have a fever, cough, or difficulty breathing should seek medical care, and should contact their healthcare provider and inform them of their travel history before going in.

# FAQs

## ACADEMICS

### **Q1. Is 3 ½ hours an adequate amount of time to allow students to learn?**

A1. The teaching schedule is temporary, the morning hours will focus on core content areas. In addition to the schedule, students will receive online subscriptions to IXL.com, Lexia, and Reading Plus to review and practice skills. Finally, they will have access to Miraiseed for Japanese instructional material. The leadership team will continuously review the schedule and make the necessary adjustments.

### **Q2. When will parents receive notification of our child's schedule and the days required to attend school?**

A2. The team is currently working with Operations to stagger enrollment. The teachers will be contacting parents and releasing information about students that are in groups A and B.

### **Q3. Will there be pre-recorded sessions for children?**

A3. Yes. Teachers will post their live lessons on Google Classroom for the students who would like to go back to the lesson later.

### **Q4. Do students have to wear uniform for online class as well while they are at home?**

A4. When students are learning online, they can decide what to wear. When coming to school, uniforms are required.

### **Q5. Which app will be used for teaching online?**

A5. Teachers will be sending an email with specifics about the platform and how it will be utilized.

### **Q6. Can parents decide to have online class or in school daily?**

A6. Yes. Your child's teacher will email you and ask you for your preference. You also have an option to choose 100% online.

### **Q7. Do we still bring the school supplies on the list to school even if you choose online schooling 5 days per week?**

A7. Please bring English and Japanese classes' school supplies on the first day you return to the campus.

### **Q8. Will there be a Back to School/Curriculum Day on Thursday, July 30th? If yes, virtual or in-person?**

A8. Team Teachers Meet & Greet via Zoom will be scheduled, and ICAGeorgia families will receive a welcome e-mail from your child's teacher. The email will have the zoom access information for the team teacher Meet & Greet.

### **Q9. When do the children get evaluated to determine which Japanese program (JLA/JSOL1/JSOL2) they will be placed in for 2020/2021 school year?**

A9. JSOL Coordinator is working on solutions.

### **Q10. Can we switch between online 5-days and hybrid (online & face to face) classes?**

A10. Yes, families have flexibility to do online 5-days or hybrid. When you decide to do hybrid, please make sure to come to the school on your scheduled in-person day.

**Q11. While most local schools are planning full-day learning, I understand that ICAG will end at noon. How do we accomplish the hours/days required by the State?**

A11. Our schedule meets the hours and days required by Georgia Department of Education.

**Q12. My concern for returning to school would be to have my child to be placed on Monday/Wednesday remote days due to my work schedule.**

A12. We understand that full-time working parents may have a conflicting schedule. If you have a specific request now, please email your request to the main office at [info@internationalcharteracademy.org](mailto:info@internationalcharteracademy.org) or speak to your child's teacher.

**Q13. The Hybrid Model (Option #1) - For the 2 days of on-campus instruction – please clarify - will there be digital instruction in the afternoon or does the school day end at noon on those 2 days? (i.e., there will be no classes after 12, every day?)**

A13. Our leadership team is re-evaluating the afternoon program. As soon as we have an update, we will share it with the community.

**Q14. My son will be entering the 2<sup>nd</sup> grade. Will it be possible to see a more detailed curriculum / learning plan than the sample hybrid schedule provided in the ICAG Family Re-Opening Letter?**

A14. The curriculum will be shared via e-mail in the monthly classroom newsletter from your child's teacher.

**Q15. Will ICAG provide culturally sensitive training and/or resources to teachers and staff on how to talk to and support children during this pandemic?**

A15. We are looking into providing necessary support for our community.

**Q16. Will the digital learning schedule be synchronous learning or is it flexible?**

A16. Yes, the distance learning and in-person class will be synchronous learning.

## **OPERATIONS**

**Q1. Will specific details be available for policies and practices that are put in place to limit the spread?**

A3. Yes, please review the Operations and the Medical pages in this booklet. Please know that the safety of ICAGeorgia families is our priority.

**Q2. Are the Student Supply Lists up to date on the school website?**

A2. Yes the lists have been uploaded on the school website.

**Q3. Are we going to have a Fall Picture Day?**

A3. As soon as it is decided, we will send you an update.

**Q4. Can Parents come into the building (classroom) with children? Or only drop off option on the first day of school?**

A4. Due to the safety of our children and staff, parents will not be allowed to enter classrooms. Drop off only at this time.

**Q5. Was parental input solicited and considered when this decision was made? If so, how did that occur?**

A5. The leadership team utilized all stakeholder data to determine the best solution for the safety of the students at this time.

**Q6. Is there any chance that the hybrid model might change before the school starts? The hybrid schedule does not fit into our work/family schedule.**

A6. Students' safety is our priority. Currently, ICAG will continue monitoring and make a decision per data to ensure everyone's health and safety.

**Q7. What specific procedures/steps will ICAG take if a staff member or student shows symptoms of COVID-19?**

A7. Please refer to the Medical section of this booklet.

**Q8. What changes and modifications, if any, have been made to the classrooms and other school's facilities to accommodate for social/physical distancing per CDC recommendations (e.g., space seating/desks at least 6 feet apart when feasible)?**

A8. We have placed the CDC guideline posters regarding the hand-washing, mask/face covering, social distancing, etc. in the high traffic areas in both buildings. Acrylic dividers have been placed at the front desk. Face shields, no-touch thermometers, gloves, face masks have been ordered and received. Hand wipes, disinfecting wipes and sanitizing gels are available in the common areas and in each classroom.

**Q9. Please describe or provide protocol for cleaning and disinfecting.**

Teachers and staff will clean and disinfect the highly touched surfaces areas throughout the day. After hours, the cleaning crew will deep-clean and disinfect the building each day.

## **AFTERSCHOOL PROGRAM**

**Q1. Will there be after school care available?**

A1. We are in the process of discussing options with Generation Focus for after school care.

**Q2. Are there any childcare centers willing to pick up from school?**

A2. Yes. In addition to our on-site provider, Generation Infocus, we have a couple of local childcare centers come to pick up our students. Please contact the main office for the list of childcare centers if interested.

**Q3. Is anyone communicating about having camps for the days kids are not in school?**

A3. Students have 2 days of face to face instruction and 3 days of distance learning per week. Under the Georgia Department of Education policy, attendance is required. There has been no discussion about day camps.

**Q4. Is there anything available for parents who may not be able to afford the additional cost of childcare?**

A4. It would be best to research any options for childcare, but there is an option for 100% distance learning.

**Q5. Wondering if an afterschool program will be offered and lunch?**

A5. Our school's lunch catering company, Atlanta Lunch Co., will have an option to provide take-home brown bag lunch option. As soon as we have more updates, we will share it with the community.

# RESOURCES

## Planning

CDC COVID 19: Considerations for Schools

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

COVID-19 Federal and State Resources for Schools Portal

<https://www.ed.gov/coronavirus>

FEMA Continuity Plan Template & Instructions for Non-Federal Entities and Community-Based Organizations

<https://www.fema.gov/media-library-data/1389194640607-1a5f9a6d6557846f6e5924eea089f798/Non+Federal+Continuity+Plan+Template+and+Instructions.pdf>

Implementing Safety Practices for Critical Infrastructure Workers Exposed to COVID-19

<https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safetypractices.html>

U.S. DOE COVID-19 Information and Resources for Schools and School Personnel

<https://www.ed.gov/coronavirus>

National School Boards Association (NSBA) Coronavirus Resources

<https://nsba.org/Resources/coronavirus>

National School Boards Association Center for Safe Schools

<https://www.nsba4safeschools.org/home>

## Physical, Psychological & Behavioral Health

National Association of School Psychologists Health Crisis Resources

<https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-andcrisis/health-crisis-resources>

American School Counselor Association (ASCA)

<https://www.schoolcounselor.org/>

Georgia School Counselor Association

<https://www.gaschoolcounselor.org/>

National Association of School Nurses

<https://www.nasn.org/home>

Coalition to Support Grieving Students

<https://grievingstudents.org/>

American Academy of Pediatrics

<https://www.aap.org/en-us/Pages/Default.aspx>

American Academy of Pediatrics-Novel Coronavirus

<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/>

## **Physical Plant/Facilities**

CDC Recommendations for Cleaning and Disinfecting Facilities

<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

USDA Food Service Guidelines in Response to COVID-19

<https://www.fns.usda.gov/disaster/pandemic/covid-19>

Association of Physical Plant Administrators (APPA) COVID-19 Resources & Guidelines

<https://www.appa.org/covid19-resources-and-guidelines/>

Georgia Association of School Facilities Administrators (GASFA)

<https://gasfa.org/>

National Association for Pupil Transportation

<https://www.napt.org/>

Georgia Association of Pupil Transportation (GAPT)

<https://www.gaptonline.org/>

## **Communications**

Georgia School Public Relations Association

<https://www.gspra.org/>

Managing Emergency Communications, Alerts, and Warnings /Notifications

<https://rems.ed.gov/ResourcesAlertsCommAndWarnings.aspx>

CDC Crisis and Emergency Risk Communication

<https://emergency.cdc.gov/cerc/>

Public Wi-Fi locations in Georgia

<https://georgia-dca.maps.arcgis.com/apps/webappviewer/index.html?id=5fed233c11c9417b940d93d8c0b68498>

## **Guidance**

Georgia School Counselor Association

<https://www.gaschoolcounselor.org/>

Missouri School Boards' Association Center for Education Safety

<https://www.mosba.org/safety-task-force/>

Missouri School Boards' Association Resources for COVID-19 Pandemic

<https://ams.embr.mobi/Documents/DocumentAttachment.aspx?C=ZfON&DID=GJGDM>

National Education Association's School Crisis Guide

<http://www.nea.org/assets/docs/NEA%20School%20Crisis%20Guide%202018.pdf>

Georgia School Pandemic Guide

[https://www.gadoe.org/schoolsafetyclimate/Documents/Georgia%20DOE%20Information%20for%20Pandemic%20Planning\\_March%2020202020.pdf](https://www.gadoe.org/schoolsafetyclimate/Documents/Georgia%20DOE%20Information%20for%20Pandemic%20Planning_March%2020202020.pdf)

U.S. Equal Employment Opportunity Commission

<https://www.eeoc.gov/coronavirus>

## **State & Federal Agencies**

Georgia Department of Education

<https://www.gadoe.org/Pages/Home.aspx>

Georgia Department of Education COVID-19

<https://www.georgiainsights.com/coronavirus.html>

State Charter Schools Commission of Georgia

<https://scsc.georgia.gov/>

State Charter Schools Foundation of Georgia

<https://scsfga.org/>

Georgia Department of Mental Health

<https://dbhdd.georgia.gov/>

Crisis Contacts

<https://www.georgiainsights.com/crisis-contacts.html>

Georgia's COVID-19 Hotline

844-442-2681

Georgia Department of Public Health

<https://dph.georgia.gov/>

Georgia Emergency Management and Homeland Security Agency (GEMA/HS)

<https://gema.georgia.gov/>

Readiness & Emergency Management for Schools Technical Assistance Center (REMS TA)

<https://rems.ed.gov/>

U.S. Centers for Disease Control (CDC)

<https://www.cdc.gov/>

<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

U.S. Department of Homeland Security (DHS)

<https://www.dhs.gov/>

U.S. Federal Emergency Management Agency (FEMA)

<https://www.fema.gov/>

U.S. Department of Homeland Security-School Safety

<https://www.schoolsafety.gov/>

U.S. Department of Education

<https://www.ed.gov/coronavirus>