



3705 Engineering Dr.  
Peachtree Corners, GA 30092  
Tel: 770-604-0007

[www.internationalcharteracademy.org](http://www.internationalcharteracademy.org)  
[info@internationalcharteracademy.org](mailto:info@internationalcharteracademy.org)

## Enrollment FAQs

### What grade levels are offered at ICAGeorgia?

Kindergarten through 5<sup>th</sup> Grade.

### Who is eligible to attend ICAGeorgia?

Any student who is currently residing in the state of Georgia is eligible to attend.

### What are the age requirements at ICAGeorgia?

For the 2021-2022 School Year, the age requirements are as follows:

- Kindergarten: Students must be 5 years old on or before September 1, 2021.  
First Grade: Students must be 6 years old on or before September 1, 2021.  
Second Grade: Students must be 7 years old on or before September 1, 2021.  
Third Grade: Students must be 8 years old on or before September 1, 2021.  
Fourth Grade: Students must be 9 years old on or before September 1, 2021.  
Fifth Grade: Students must be 10 years old on or before September 1, 2021.

*Note: Students can enroll one grade below if families prefer. Students can enroll one grade higher with the below list of exceptions:*

*Students who were legal residents of one or more states (or countries) for a period of two years immediately prior to relocating to Georgia and were legally enrolled in a public school, or a state or regional accredited school, must meet the above age requirements on or before December 31st, 2021. Transfer students in the household of active, full-time duty status members of the United States uniformed services, including the National Guard and Reserve, will be allowed to enroll at the same grade level as their previous accredited school, regardless of age. In addition, students who have successfully completed the prior grade at a public school or state agency accredited private school, or who are graduates of the prior grade at any school and fall within the age range typical of Georgia students in that grade, will be eligible for enrollment in the subsequent grade.*

### What are the rules for students entering ICAGeorgia from a Home Study Program?

All students entering ICAGeorgia from a Home Study Program will be evaluated for placement based on the State Board of Education's policy and school requirements relating to entrance into kindergarten or first grade; chronological age (based on a certifiable document); performance on standardized tests and/or instructional placement tests; and the age, physical size, social and emotional maturity levels of the student. ICAGeorgia will review the aforementioned criteria and place the student in the appropriate grade level, with a review of the placement conducted after six weeks to determine final placement.

### Does ICAGeorgia admit students who are receiving special education services?

Yes. ICAGeorgia assists students with IEPs and 504s. Copies of IEPs and 504 plans must be included with registration forms. In addition, parents must sign releases for all special education records to be released to ICAGeorgia prior to the start of the school year.

### Does ICAGeorgia admit students who are English Language Learners?

Yes. ICAGeorgia provides ESOL (English to Speakers of Other Languages) classes by ESOL-certified teachers for qualified English as second language learners.



3705 Engineering Dr.  
Peachtree Corners, GA 30092  
Tel: 770-604-0007

[www.internationalcharteracademy.org](http://www.internationalcharteracademy.org)  
[info@internationalcharteracademy.org](mailto:info@internationalcharteracademy.org)

**Do current ICAGeorgia students need to participate in the enrollment process each year?**

No. Students who currently attend ICAGeorgia do not need to re-enroll. In December of each year, we will ask our families to confirm their intention to return for the following year.

**How does ICAGeorgia define a sibling for purposes of the lottery and enrollment?**

Siblings are defined as follows: 1. Biological (including half sibling)/adoptive sibling. 2. Step sibling residing in the same household. 3. Foster children residing in the same household.

**How do my twins/triplets/multiples apply?**

Parents of twins, triplets, or multiples applying to the same grade level will complete one application per child in Lotterease.

Twins, triplets or multiples applying to the same grade will be placed during the lottery into the desired grade or wait list in individual, yet consecutive slots.

**Is anyone given preference in the enrollment process? Yes.**

- Siblings of students who are enrolled at ICAGeorgia
- Students who are children of ICAGeorgia staff members
- Students whose parents/guardian is a member of the ICAGeorgia Board of directors

**How do I get started with the enrollment process?**

We encourage all families to attend an Open House/School Tour if they have not attended a previous one. If parents support our mission, philosophy and instructional practices, we invite them to take place in the enrollment process by completing Enrollment Packet per student.

**Is there an application form to submit for enrollment?**

Yes. Parents should register through Lotterease per student between January 6<sup>th</sup>, 2021 and March 15<sup>th</sup>, 2021. By registering through Lotterease, you are indicating that you would like a seat in a certain grade.

**What happens once I am notified that my child(ren) has been granted an available seat?**

All students who have been granted an available seat must complete and return all enrollment forms along with supporting documentation by the deadline or their seat will be waitlisted or forfeited.

**During the application/enrollment period, does it increase my child's chances if I add them on the first day?**

No, all applicants will be placed in the same electronic pot throughout the entire period. When the lottery is run, it is truly random (besides previously mentioned preferences).

**Will my child be able to enroll mid-year?**

In the event that a seat becomes available before the following year's lottery, ICAGeorgia will contact the family at the top of the waitlist for that grade to discuss their interest.

**In the mid-year, if my child(ren) is given a spot, how long do I have to accept or decline it?**

You have three (3) days to accept the spot. If the spot is not accepted or declined during that time frame, your child will be automatically moved to the bottom of the waitlist.



3705 Engineering Dr.  
Peachtree Corners, GA 30092  
Tel: 770-604-0007

[www.internationalcharteracademy.org](http://www.internationalcharteracademy.org)  
[info@internationalcharteracademy.org](mailto:info@internationalcharteracademy.org)

**How does the sibling preference work?**

When you enter more than one child into your Lotterease account, your children will automatically get the “applicant sibling” preference added to all of their accounts.

**Once my child has been given a spot, does it matter how fast I click “Confirm” within the three (3) day window?**

Yes and no. It **only** matters if you have multiple children applying to ICAGeorgia. If one of your children has been offered a spot, you will want to confirm as quickly as possible to then change their sibling(s) preference group from “applicant sibling” to “confirmed sibling.” This will allow the siblings to move up on their corresponding list.

Otherwise, if you only have one child entered in a lottery at ICAGeorgia it does not matter when you confirm, as long as it is within the three (3) day window.

We recommend that you plan on having access to the internet and your email account during the time the lottery is run so that you are able to make these decisions.

**Why is my child moving down on the lottery (ex. they were spot #1 and now they are spot #3)?**

If another applicant had their sibling get in, that applicant will be moved to the top of their waitlist in the preference order.

**On the day of the lottery, how long does it take to run?**

The lottery takes between an hour and an hour and a half in total to run. Each grade level takes between 8-10 minutes. All parent emails will be automatically sent after all grade levels have been run.

**Will the grade level wait list for the current school year carry over into the enrollment period for the following school year?**

No. Waitlists are terminated each year and do not carry over.

**How quickly do I have to turn in the enrollment packet?**

Each applicant has 7 (seven) days after you confirm through Lotterease to submit the enrollment packet.

The enrollment packet is made available on the ICAGeorgia website in February-March 2021. After confirming the spot through Lotterease, individuals have seven (7) business days from the date of notification to submit their completed enrollment packet and required documents to the ICAGeorgia Main Office or they will forfeit their spot. For any applicant who is accepted after July 19, the enrollment packet is due within three (3) business days from the date of notification or they will forfeit their spot.

**Whom can I contact to discuss questions related to enrollment that are not covered on the Enrollment page or FAQ page of the school website?**

You may contact us at [info@Internationalcharteracademy.org](mailto:info@Internationalcharteracademy.org) or at (770) 604-0007.