



Job Title: Paraprofessional

Reports to: ICAGeorgia Principal

Approved by: ICAGeorgia Board

SUMMARY

ICA Georgia offers a Dual Language immersion program in both English and Japanese. We are seeking qualified and passionate full-time paraprofessional to provide instruction and classroom management support to our K-5 teachers. In general, all employees and volunteers work together to fulfill the ICAGeorgia's mission. The thoughts reflected in this description provide structure to the responsibilities and accountabilities for this position; however, ICAGeorgia expects to employ professionals who will work beyond job descriptions, creating both a fulfilling career environment and very successful outcomes for our students.

RESPONSIBILITY

The Paraprofessional supports teachers in meeting the educational and social emotional needs of all students in the classroom and community.

PERFORMANCE RESPONSIBILITIES:

- Morning and Afternoon carpool duties.
- Provides small group and/or individualized instruction to students in accordance with the supervising teacher's lesson plans.
- Collects instructional and behavioral data for all objectives being taught for each student.
- Implements Behavior Intervention Plans for students with disabilities.
- Monitors students before and after school and during non-instructional transition periods.
- Supervises students closely during breakfast and /or lunch and/or recess and/or getting off the bus.
- Assists students as necessary with physical needs including feeding- toileting- lifting- and mobility.
- Assists students with healthcare procedures including hygiene and medications as needed for daily care.
- Assists students with assistive technology devices- including communication devices- switches and orthopedic devices needed for sitting - walking- or standing.
- Performs other duties as assigned by classroom teacher or appropriate administrator.
- Perform all other duties as assigned by the Principal

Requirements

EDUCATION: Associates Degree - 2 years of college credit (minimum of approved 60 semester hours or 90 quarter hours) OR passing score on the GACE Paraprofessional Assessment Test required

CERTIFICATION: Must obtain and maintain valid Georgia Paraprofessional Certificate or be eligible for certificate

EXPERIENCE: 1 to 3years

Compensation

SALARY RANGE: \$10,517.60 - \$23,323.20

FLSA Status

NON-EXEMPT

Employment Category

Classified

Job Type: Full-time

Position Available: 1

Contact: employment@internationalcharteracademy.org