

# Return to In-Person Instruction Plan

School Re-Opening COVID-19 Procedures

2021-2022



**ICAGEORGIA**  
International Charter Academy of Georgia

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# FAMILY GUIDELINES AND RESOURCES

SCHOOL YEAR 2021-2022

The information contained in this document serves as a guide for maintaining a safe and healthy learning environment on our campus. This information is intended to assist our families with understanding the procedures, protocols and practices that have been established for our school campus.

We are implementing thoroughly researched methods and mitigation strategies in order to protect our students and staff. The safety of our students and staff are our main concern and we encourage all of you to do your part at home to ensure the safety of everyone around you. ICAGeorgia is committed to doing everything possible to preserve the health of our school community. In the end, however, the health and well-being of our school community will only be as strong as those who comprise it. Remember to always wear a mask, socially distance yourself from others, wash your hands frequently, and stay home when you **or a family member is ill**.

## Have a Fever?



Temperature checks will be conducted for everyone entering ICAG's buildings. Anyone with a temperature over 100.4 degrees fahrenheit are not permitted on campus. Medication may not be given to reduce or mask a fever. Temperatures will be re-checked 4 hours into the school day.

## MASK MANDATE!



All students and staff must wear masks/face coverings except when eating, drinking. Masks will be lowered below the nose when playing outside. Remember to arrive with your mask on each day. For mask guidelines go to [Your Guide to Masks | CDC](#)

## Feeling Sick?



Anyone exhibiting any symptoms of illness are not permitted on campus. Click here for indications on when you should keep your student at home [Stay Home When You Are Sick | CDC](#)

# Procedures and Protocols

## Reporting Positive COVID-19 Cases and Contact Tracing

In an effort to maintain students' education, ICAGeorgia has created a step-by step protocol to address the needs of a positive confirmed case or a potential exposure case.

In the event a confirmed COVID-19 case of a student is in the school, the following steps will be implemented immediately:

1. Remove the student from in-person learning and contact parents
2. Remove the students who were within 6 feet of the confirmed case and contact their parents to be sent home, these students are considered close contacts. ( The remaining students may continue with regular classroom instruction)
3. Remove siblings of positive confirmed cases. Siblings should quarantine and follow #2 procedure below.
4. Inform parents of that grade level only about the steps that were taken
5. Contact any service providers (After-school, Day Care Centers) regarding the student who was positive if they were in attendance

In the event of close contacts (within 6 feet), the following steps will be implemented:

1. Remove only the student from in-person learning and contact parents
2. Close contacts who are asymptomatic can return to school after following one of the 3 options:
  - a. The safest option is to quarantine for 14 days
  - b. Test out of quarantine after 7 full days have passed since the most recent exposure, if they fulfill all THREE of the following criteria:
    - i. Remained asymptomatic AND
    - ii. Are tested for COVID-19 (PCR or antigen) on or after day 5 of quarantine, AND
    - iii. Receive a negative test
  - c. If unable to be tested, discontinue quarantine after day 10 if they remain asymptomatic.
  - d. If a student tests **negative** for COVID-19, but continues to present with symptoms of an infectious illness such as a temperature of 100.4 degrees or greater, the student can return to school when symptoms have improved and 24 hours have passed without fever reducing medications.
  - e. If the student receives a **positive** COVID-19 test result they should not attend school and should isolate at least 10 days since symptoms first appeared and 24 hours with no fever without fever reducing medication and other symptoms of COVID-19 have improved.
3. Contact any service providers (After-school, Day Care Centers) regarding the student who was positive if they were in attendance.

\*Healthy siblings of close contacts may continue to attend their regular in-person instruction and will be monitored for symptom (Optional)

***\*All parents/guardians in the affected classroom/group/etc. Will be notified within 24 hours of the school receiving notice of a positive COVID-19 notification.***

# Mask & Face Cover Resources

## Correct Universal Wearing of Masks

### Core requirements for masks:

- All students and staff will be required to wear face coverings. Masks will be well-fitted completely covering the nose and mouth.
- Will fit snugly against the sides of the face and not have any gaps
- Will be touched or handled only by the ear loops, cords or head straps (not by the surface of the mask)
- Masks will be made of cotton or cotton blends and breathable, masks with exhalation valves are not recommended. Masks with scary, inappropriate pictures are not allowed.
- Teachers and staff will be encouraged to model the correct and consistent use of masks.
- All visitors will be required to wear a mask at all times, except briefly removal for the purpose of checking identification.

### **A Face Shield (a clear plastic barrier that covers the face), Shall be Used When :**

- Wearing a face covering could be problematic for Kindergarten students. The determination of whether a face covering is problematic will be made on an individualized , case-by-case basis and a face shield will be used instead.
- By teachers, when wearing a face mask impedes the educational process.
- By anyone who experiences difficulty breathing while using a face mask. i.e. asthma patients.
  - Staff working alone in their offices.
  - When communicating with a person who is hard of hearing or has a disability, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

For optimal protection, the face shield should extend below the chin anteriorly, to the ears laterally and there should be no exposed gap between the forehead and the shield's head piece.

# Physical distancing

1. Social/physical distancing will be implemented at ICAGeorgia as per CDC guidelines:
  - Students will be at least 3 feet apart when 6 feet of distancing cannot be met.
  - Maintain 6 feet between adults (teachers and staff), and between adults and students, at all times in the school building.
  - A 3 feet distance will be maintained when masks cannot be worn, such as when eating.
  - Activities that require shouting or sports and exercise will be moved outdoors when possible.
  - Students will be in fixed cohorts throughout the day.
  - Physical education classes that are held in doors will require students and staff to wear face coverings. Physical education classes will also be held outdoors, weather permitting.
2. All nonessential furniture will be removed to maximize distance between students and staff.
3. All desks will face the same direction.
4. Volunteers and visitors and external groups will be given limited access to the school building.

## Protecting Vulnerable Populations

- Families and staff will be provided with a form to self-identify as high risk for illness due to COVID-19. Alternative arrangements will be in place to address requests for alternative learning.
- All Individual Healthcare Plans, IEP or 504 plans will be current and updated to decrease their risk of exposure. Medically vulnerable students will be offered distance learning.

## Handwashing and Respiratory Etiquette

Children will be taught proper handwashing through health education lessons and adequate demonstrations. ICAGeorgia will ensure that adequate supplies will be provided at all times.

- Washing hands for at least 20 seconds with soap and water will be taught and reinforced. Students will be monitored to ensure adherence.
- Students and staff will be reminded and encouraged to cover coughs and sneezes when not wearing masks and to immediately wash hands after blowing nose, coughing or sneezing.
- **Adequate supplies** such as soap, tissue, no-touch trash cans and alcohol based hand sanitizers containing 60% alcohol, disinfectant wipes will be readily available. Personal Protective Equipment (PPE) Will be readily available to teachers and staff members. i.e masks, face shields, disposable gloves and barrier coats when necessary.
- Each classroom will be equipped with disinfectant wipes, hand sanitizers and paper towels at strategic locations in the classroom.
- Anyone with sensitivity to hand sanitizers will use soap and water instead.

# Cleaning and Maintaining a Healthy School

**Ventilation:** ICAGeorgia will improve ventilation to increase circulation of outdoor air by:

- Ensuring the proper functioning of the ventilation, Air Conditioning (HVAC) are in good working condition.
- Keeping doors open, safely.
- Ensure that ventilation systems are working properly and providing an acceptable level of indoor air quality for the occupancy level for each classroom/space.

**Cleaning:** Surfaces, equipment, door handles, sink handles, toilets and drinking fountains will be cleaned daily. All classrooms and bathrooms will be decontaminated once per week using the **AIR ARMOUR DECON DECONTAMINATION KIT**. Building 1 will be decontaminated on Tuesdays and building 2 on Wednesdays. This will be done after school.

**Communal Spaces:** The cafeteria will be closed, and students will eat in their classrooms. The cafeteria will be used for large scale testing and other small group activities with a maximum of 19 individuals at a time. The gym will be used by cohort groups at a maximum of 15 individuals at a time.

**Food Services:** Students will bring meals and those students who require free lunches will be served in their classrooms. Students will watch something interesting while eating to avoid too much talking.

**Water systems:** Students will be encouraged to bring water to school as the water fountains will remain closed to avoid crowding. If a student forgets to bring water, water bottles will be provided.

## Monitoring and Excluding for Illness

- Students and staff would be monitored throughout the day in order to identify signs of illness. Anyone who develops symptoms during the day will be referred to the nurse for further evaluation.
- Staff, students and families will be educated regarding the signs and symptoms of COVID-19, when to keep their child/children home and when they may return to school. Daily temperatures will be conducted for all people entering the school facility.

# Support for Mental Health and Wellness

The COVID-19 pandemic is causing a great deal of stress, fear and anxiety for many people. ICAGeorgia will play an important role in helping students, families, and staff cope, provide access to needed resources and build resilience. This will be done by:

Providing information that is truthful and appropriate for the age and developmental level of the child. Letting them know that some stories on the internet may be based on rumors and inaccurate information.

- Keeping an eye out for behavioral changes in the child/children and addressing them in a meaningful way. Such as:
- Excessive crying or irritation.
- Excessive worry or sadness
- Poor performance or avoiding school.
- Difficulties with attention and concentration.
- Avoidance of activities enjoyed in the past.
- Unexplained headaches or body aches.

## **The School Counselor and School Nurse will:**

- Help in the recognition of warning signs, and provide timely feedback to families, physicians and mental health professionals.
- Provide health screening and basic education about mental health issues. By providing educational programs to teachers, administrators, parents , students and guardians about mental health concerns and assisting with crisis intervention planning.
- Provide information on how to access resources for mental health and wellness to families, staff and students.

# Daily Home Screening for Students, Parents, Caregivers & Staff

Please complete this checklist each morning before leaving for school.

## SECTION 1: Symptoms

If your child has any of the following symptoms, that indicates a possible illness that may decrease the student's ability to learn and also put them at risk for spreading illness to others. Please check your child for these symptoms:

- Temperature 99-100.4 degrees Fahrenheit or higher
- Chills
- Sore throat
- Uncontrolled cough that causes difficulty breathing (for students with chronic allergic/asthmatic cough, a change in their cough from baseline)
- Fatigue
- Nausea or vomiting or abdominal pain
- Diarrhea,
- New onset of severe headache, especially with a fever
- Muscle or body aches
- Loss of taste or smell
- Congestion or runny nose

## EMERGENCY WARNING SIGNS

- Trouble breathing
- Persistent pain or pressure in the chest
- Confusion/Inability to wake or stay awake
- Bluish lips

## Close Contact\*/Potential Exposure

- Had close contact\* (within 6 feet for a total of 15 minutes or more) with a person with confirmed COVID-19.
- Traveled to or lived in an area where the local, Tribal, territorial, or state health department is reporting large numbers of COVID-19 cases as described in the Community Mitigation Framework  Live in areas of high community transmission (as described in the Community Mitigation Framework) while the school remains open.

# School Isolation Protocols

per CDC guidelines

Some students or staff may develop symptoms of infectious illness while at school. ICAGeorgia shall take action to isolate students who develop these symptoms from other students and staff.

- **Students or staff with any of the symptoms in Section 1** shall follow ICAGeorgia's current illness management policy to minimize transmission to others, to optimize learning opportunities, and to allow for these symptoms to resolve (at least 24 hours without fever reducing medications or in accordance with existing school illness policy).
- **Students or staff who develop any of the symptoms in Section 1 while at school** shall be placed in an isolation area separate from staff and other students:
  - School staff (e.g., teachers, staff, school nurse) who interact with a student who becomes ill while at school should use [Standard and Transmission-Based Precautions](#) when caring for sick people.
  - Students or staff, who are sick, should go home or to a healthcare facility depending on how severe their symptoms are, and follow [CDC guidance for caring for oneself and others](#) who are sick.
- **Students or staff identified at school who develop any of the symptoms** will be placed in an isolation area separate from staff and other students (e.g., a nurse's office) and then sent home or to a healthcare facility if symptoms indicate a need for further evaluation:
  - If the school needs to call an ambulance or bring a student or a staff member to the hospital, the school would first alert the healthcare staff that the student or staff may have been exposed to someone with COVID-19.
  - After the student or the staff is placed in an isolation area, school staff who work in the isolation area would follow CDC's [Considerations for Cleaning and Disinfecting your Building or Facility](#).
  - Students will be isolated in a non-threatening manner, within the line of sight of adults, and for very short periods of time.
  - Few people will be allowed in the room, and the room will be disinfected frequently. Students/staff will be walked out of the building from the room to persons driving them home. The names of all persons who enter the room will be documented.

## Isolation of Persons With Known or Suspected COVID-19

- **Persons with known COVID-19.** Once infection is confirmed by a healthcare provider, public health official or a clinical laboratory, the individual shall immediately isolate himself or herself at home or another location approved by the Department of Health.
- **Persons with suspected COVID-19.** Once infection is suspected based on symptoms as per a physician or a healthcare provider, the person with suspected COVID-19 shall immediately isolate himself or herself.
- Each individual will remain in isolation until her or she no longer presents a risk of infection to the public as determined by the isolation protocol currently in effect below:
  1. *If the person had a mild or moderate case of COVID-19 and is not severely immunocompromised.* then isolation may be discontinued when at least **10** days have passed since the first symptom and at least **24** hours have passed since the last fever without fever-reducing drugs and symptoms have improved.
  2. *If the person had a severe or critical case of COVID-19 or is severely immunocompromised,* then isolation may be discontinued when at least **20** days have passed since the last fever without fever-reducing drugs and symptoms have improved.
  3. *If the person was diagnosed with COVID-19 but never developed any symptoms/asymptomatic, then*
    - A. *If the person is not severely immunocompromised,* isolation may be discontinued when at least **10** days have passed since the positive laboratory test.
    - B. *If the person is severely immunocompromised,* isolation may be discontinued when at least **20** days have passed since the positive laboratory test.
- Isolated individuals must monitor their symptoms closely and seek medical care immediately if symptoms get worse.
- In the case of a disaster or emergency, such as a fire, isolated individuals may leave isolation.

### Quarantine of Unvaccinated contacts

All unvaccinated close contacts in private and public schools, and childcare facilities **MUST** be quarantined for 14 days.

### Quarantine of Vaccinated Contacts

Individuals who are fully vaccinated against COVID-19, who are exposed to a suspected or confirmed case of COVID-19, are **NOT** required to quarantine if 14 days have passed since the completion of the COVID-19 vaccination in a two dose series or one dose in a one-dose series.

# QUARANTINE GUIDELINES

## When can I be around others?

- Might need to stay home longer than 10 days and up to 20 days after symptoms first appeared.
- Persons who are severely immunocompromised may require testing to determine when they can be around others. Talk to your healthcare provider for more information. A healthcare provider will let you know if you can resume being around other people based on the results of your testing.
- Your doctor may work with an infectious disease expert or your local health department to determine whether testing will be necessary before you can be around others.
- At least 24 hours since last fever without fever reducing drugs.
- Improvement of symptoms (eg., cough, shortness of breath).

While children have been less affected by COVID-19, children are becoming more and more infected and severely ill. Children with underlying conditions are at a greater risk for severe illness when compared to children without underlying conditions. Some of the underlying conditions are:

- Sickle cell disease
- severe neurologic disorders
- Kidney disease
- Asthma
- Diabetes
- Chronic lung disease
- Heart disease

## Quarantine Guidelines for Anyone Not Vaccinated against COVID-19 Who Has Been exposed to a Person- Including Family members-with COVID-19

- If you **live in a congregate setting, such as a group home**, you should remain in quarantine for the full 14 days since your last known exposure, even if you remain asymptomatic.
- If you **do not live in a congregate setting, you may be tested out of quarantine any day after 7 full days have passed** since your most recent exposure occurred, and if you have no symptoms and are fever free for 24 hours without the use of fever-reducing medicine.

## Quarantine Guidelines for Anyone Not Vaccinated against COVID-19 Who Has Been exposed to a Person- Including Family members-with COVID-19

- Do not experience any symptoms during your monitoring period
- Are tested** for COVID-19 using the PCR antigen test. The specimen for the test should not be collected before day 5 of your quarantine period.
- Even if you receive a **NEGATIVE RESULT** you may not discontinue quarantine until you have completed a minimum of 7 full days since your most recent exposure.

- **If you are unable to be tested for COVID-19 during your quarantine period, you may discontinue quarantine any day after day 10 if you do not experience any symptoms during your monitoring period.**
- If you discontinue quarantine prior to 14 days, you should continue to monitor your health and follow mitigation strategies until 14 days after your recent exposure and **isolate immediately if symptoms develop.**
- Watch for fever (99-100.4 degrees Fahrenheit), cough, shortness of breath, blue lips.

## **Quarantine for Vaccinated Individuals**

**If you are fully vaccinated for COVID-19 with an exposure to someone with suspected or confirmed COVID-19 and you are NOT an inpatient or resident in a healthcare facility, you are NOT required to quarantine if you meet all three criteria below:**

- Are fully vaccinated for COVID-19 (i.e., it has been more than two weeks since you received your second dose in a two dose series, or greater than 2 weeks since you received one dose in a single dose vaccine).
- It has been less than 3 months since you were fully vaccinated.
- Do not experience any symptoms since your current COVID-19 exposure.

If you meet these three criteria which means you do not need to be quarantined, you should still monitor yourself for symptoms of COVID-19 for 14 days after suspected or confirmed exposure. **If you do NOT meet all 3 of the above criteria, you should follow quarantine guidance in the section “quarantine for Individuals Not Vaccinated against COVID-19”.**

## **Considerations During Quarantine**

- If possible, stay away from other people living in your home, especially those who are at high risk for getting very sick from COVID-19.
- When you are contacted by public health, enroll in active monitoring. You will report your temperature and any symptoms to the Georgia Department of Public Health each, either by responding to a text message or calling 1-888-357-0169.
- If you have not been contacted by public health, but feel that you have been exposed to COVID-19, please call 1-888-357-0169.

## **COVID-19 Testing**

You should obtain a test for COVID-19 at least once during your quarantine. The test should be a diagnostic test (PCR or antigen). The sample should not be collected before the 5th day of your quarantine and no more than 5 days before the planned end of your quarantine period. Remember you cannot leave quarantine before 7 full days have passed since your last exposure. You should obtain a test earlier in your quarantine if you experience any of the following symptoms:

- Fever (>100.4 degrees fahrenheit)
- Cough
- Shortness of breath or difficulty breathing
- fatigue
- Muscle Or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- nausea or vomiting
- Diarrhea

# TRAVEL GUIDELINES

There is ongoing transmission of novel coronavirus within the [United States](#) and in [destinations](#) throughout the world. Travel increases your chance of getting and spreading COVID-19. **Staying home is the best way to protect yourself and others from COVID-19.**

You may have been exposed to COVID-19 on your travels (domestic and/or international). You may feel well and not have any symptoms, but you can be contagious without symptoms and spread the virus to others. You and your travel companions (including [children](#)) pose a risk to your family, friends, and community for 14 days after you were exposed to the virus. Regardless of where you traveled or what you did during your trip, take these actions to protect others from getting sick:

- When around others, [stay at least 6 feet](#) (about 2 arms' length) from other people who are not from your household. It is important to do this everywhere, both indoors and outdoors.
- Wear a [mask](#) to keep your nose and mouth covered when you are outside of your home, and including when using [public transportation](#).
- [Wash your hands](#) often or use hand sanitizer.
- Watch your health and look for [symptoms of COVID-19](#). Take your temperature if you feel sick.

Follow [state, territorial, tribal](#) and local recommendations or requirements after travel.

## Higher Risk Activities

Some types of travel and activities can put you at higher risk for exposure to COVID-19 (see list below). If you participated in higher risk activities or think that you may have been exposed before or during your trip, take extra precautions (in addition the ones listed above) to protect others for 14 days after you arrive:

1. Stay home as much as possible.
2. Avoid being around people at [increased risk for severe illness from COVID-19](#).
3. Consider getting [tested](#) for COVID-19.

## What activities are considered higher risk?

Here are examples of activities and situations that can increase your risk of exposure to COVID-19: • Being in an area that is experiencing high levels of COVID-19, including destinations with a Level 3 Travel Health Notice. You can check the [Travel Health Notices](#) for recommendations for places you have traveled, including [foreign countries and U.S. territories](#). You can also check [states, counties, and cities](#) to determine if these areas are experiencing high levels of COVID-19.

- Going to a [large social gathering](#) like a wedding, funeral, or party.
- Attending a mass gathering like a sporting event, concert, or parade.
- Being in crowds – for example, in restaurants, bars, airports, bus and train stations, or movie theaters. •

Traveling on a cruise ship or river boat.

If you know that you were exposed to someone with COVID-19, postpone further travel. Even without symptoms, you can spread COVID-19 to other people on your journey.

## Check Travel Restrictions

State, local, and territorial governments may have travel restrictions in place, including testing requirements, stay-at-home orders, and [quarantine](#) requirements upon arrival. Follow state, local, and territorial travel restrictions. For up-to-date information and travel guidance, check the [state, territorial, tribal](#) and local health department where you are, along your route, and where you are going. Prepare to be flexible during your trip as restrictions and policies may change during your travel.

If traveling internationally or across international borders, check with the destination's Office of Foreign Affairs or Ministry of Health or the [US Department of State, Bureau of Consular Affairs, Country Information](#) for details about entry requirements and restrictions for arriving travelers, such as mandatory testing or [quarantine](#). Local policies at your

destination may require you to be tested for COVID-19 before you are allowed to enter the country. If you test positive on arrival, you may be required to [isolate](#) for a period of time. You may even be prevented from returning to the United States, as scheduled.

## Before You Travel

Before you travel, consider the following:

- **Is COVID-19 spreading at your destination?**

The more cases at your destination, the more likely you are to get infected during travel and spread the virus to others when you return.

- [Check Each State's Cases in the Last 7 Days](#)

- [Travel Recommendations for Destinations Around the World](#)

- **Do you live with someone who might be [at increased risk for severe illness from COVID-19](#)?** If you get infected while traveling, you can spread the virus to loved ones when you return, even if you don't have symptoms.

- **Are you [at increased risk for severe illness from COVID-19](#)?**

Anyone can get very ill from the virus that causes COVID-19, but older adults and people of any age with certain underlying medical conditions are at [increased risk for severe illness](#) from COVID-19.

- **Does your destination have requirements or restrictions for travelers?**

Some state, local, and territorial governments have requirements, such as requiring people to wear masks and requiring those who recently traveled to stay home for up to 14 days. Check [state, territorial, tribal](#) and local public health websites for information before you travel. If you are traveling internationally, check the destination's Office of Foreign Affairs or Ministry of Health or the [US Department of State, Bureau of Consular Affairs, Country Information page external icon](#) for details about entry requirements and restrictions for arriving travelers, such as mandatory testing or [quarantine](#).

## Holiday Travel

Find out how to keep yourself and your family safer when you celebrate fall and winter holidays. If you are planning to travel for an upcoming holiday, see CDC's information about [Holiday Celebrations](#).

## If You Travel

During your trip, take steps to [protect yourself and others](#) from COVID-19:

- Wear a [mask](#) to keep your nose and mouth covered when in public settings, including on [public transportation and in transportation hubs such as airports and stations](#).
- Avoid close contact by [staying at least 6 feet apart](#) (about 2 arms' length) from anyone who is not from your household.
- [Wash your hands](#) often or use hand sanitizer (with at least 60% alcohol).
- Avoid contact with anyone who is sick.
- Avoid touching your eyes, nose, and mouth.

**Traveling Abroad? Check CDC's [COVID-19 Travel Recommendations by Destination](#) before planning your trip.**

## Considerations for Types of Travel

Travel increases your chances of getting and spreading COVID-19. Your chances of getting COVID-19 while traveling also depend on whether you and those around you take steps to protect yourself and others, such as wearing masks and staying 6 feet away from people outside your household ([social distancing](#)). Airports, bus stations, train stations, and rest stops are all places travelers can be exposed to the virus in the air and on surfaces. These are also places where it can be hard to [social distance](#). In general, the longer you are around a person with COVID-19, the more likely you are to get infected.

## Air travel

Air travel requires spending time in security lines and airport terminals, which can bring you in close contact with other people and frequently touched surfaces. Most viruses and other germs do not spread easily on flights because of how air circulates and is filtered on airplanes. However, social distancing is difficult on crowded flights, and sitting within 6 feet of others, sometimes for hours, may increase your risk of getting COVID-19.

Also consider how you get to and from the airport, as [public transportation and ridesharing](#) can increase your chances of being exposed to the virus.

## Bus or train travel

Traveling on buses and trains for any length of time can involve sitting or standing within 6 feet of others, which may increase your risk of getting COVID-19. If you choose to travel by bus or train, learn what you can do to [protect yourself on public transportation](#).

## Car travel

Making stops along the way for gas, food, or bathroom breaks can put you and your traveling companions in close contact with other people and frequently-touched surfaces.

## RV travel

You may have to stop less often for food or bathroom breaks, but RV travel usually means staying at RV parks overnight and getting gas and supplies at other public places. These stops may put you and those with you in the RV in close contact with others.

Learn more about how to [protect yourself from COVID-19 on different types of transportation](#)

## Tips to avoid getting and spreading COVID-19 in common travel situations:

### In public:

- Wear a [mask](#) in public settings, [including on public transportation and in transportation hubs such as airports and stations](#).
- [Stay at least 6 feet](#) (about 2 arms' length) from anyone who is not from your household.

### Bathrooms and rest stops:

- Wash your hands with soap and water for at least 20 seconds after using the bathroom and after you have been in a public place.
- If soap and water are not available, use a hand sanitizer that contains at least 60% alcohol. Cover all surfaces of your hands and rub them together until they feel dry.

### Getting gas:

- Use disinfecting wipes on handles and buttons at the gas pumps before you touch them (if available).
- After fueling, use a hand sanitizer with at least 60% alcohol. When you get to your destination, wash your hands with soap and water for at least 20 seconds.

### Hotels and accommodations:

- See [advice for traveling overnight](#).

### Food stops:

- The safest option is to bring your own food. If you don't bring your own food, [use drive-through, delivery, take-out, and curbside pick-up options](#).

## What to Do if You Get Sick After Travel

If you get sick with fever, cough, or other [symptoms of COVID-19](#):

- [Stay home and take other precautions](#). Avoid contact with others until it's safe for you to [end home isolation](#).
- Don't travel when you are sick.
- You might have COVID-19. If you do, know that most people are able to recover at home without medical care.
- **Stay in touch with your doctor.** Call before you go to a doctor's office or emergency room and let them know you might have COVID-19.

- If you have **an emergency warning sign** (including trouble breathing), get emergency medical care immediately.
- If you live in close quarters with others, take **additional precautions** to protect them. If you have a medical appointment that cannot be postponed, call your doctor's office and tell them you have or may have COVID-19. This will help the office staff protect themselves and other patients.

# ACADEMICS

For most schools around the country, there are three reopening scenarios: 1) The Hybrid Model 2) Distance Learning or 3) Life Before COVID-19. The leadership team will reassess the situation and modify learning plans every nine weeks. Families will be notified as soon as possible to prepare for any and all changes.

## Option #1 – The Hybrid Model:

The hybrid model is a combination of distance learning and face to face instruction. Students have the opportunity to receive instruction for two days on campus and three days digitally. To minimize the spread of COVID-19, we will stagger enrollment to decrease class sizes. For example, students will be split into two groups: (Groups A and B). Each day, one half the population will receive in person instruction while the other half receives instruction online. Friday instruction will also be online. The school day will begin at 8:15am. Parents must arrive no later than 8:09am. Students will be dismissed by noon to prevent the spread of the virus as well as allow clean up to prepare for the next school day. As an option, students who are not able to attend live lessons will have access to recorded lessons on the learning management system.

SAMPLE HYBRID MODEL SCHEDULE					
GRAD E	1.8:15-8:45	2.9:00-9:30 3.9:45-10:15		FRIDAYS	
K-1	ELA/MATH H	JLA JMATH	FLEX	CL/ART	RTI
K-2	FLEX	ELA/MATH JLA	JMATH	CL/ART	Art
1-1	JLA	JMATH ELA/SS	J-MATH	MATH/SCI	Music
1-2	JLA/JSOL	MATH/SCI JMATH	ELA/SS	JMATH	PE
2-1	JLA	ELA/SS MATH/SCI	JMATH	JMATH	RTI
2-2	JLA/JSOL	JMATH ELA/SS	MATH/SCI	JMATH	Art
3	MATH/SCI	JMATH JLA/SJOL	ELA/SS	JMATH	Music
4	JLA/JSS	JMATH/JSCI ELA//SS	MATH/SCI	ELA/SS	PE
5	MATH/SCI	MATH/SCI JLA/JSS	ELA/SS	JMATH/SCI	RTI

**Note 1 (Hybrid Model):** Siblings will be grouped together.

**Note 2 (Hybrid Model):** Families who feel insecure about on campus instruction may choose to log-in five days per week. Either way, following a consistent schedule for your child is highly encouraged.

**Note 3 (Hybrid Model and Distance Learning):** ESOL, Gifted, and Special Ed services will be provided throughout the week .

## Option #2 - Distance Learning:

In the distance learning model, all instruction is conducted online. Students will be provided a scheduled time to meet with their teachers to receive live instruction. As an option, students who are not able to attend live lessons will have access to recorded lessons on the learning management system.

<b>SAMPLE DISTANCE LEARNING PROGRAM SCHEDULE</b>
<b>7:45 - 8:00 Breakfast</b>
<b>8:15 - 12:00 Online Instruction w/Teachers</b>
<b>12:00 - 12:30 Lunch</b>
<b>12:30 - 1:00 Recess/Fresh Air Time (go for a walk or run)</b>
<b>1:00 - 1:30 Art, PE, or Music w/Parents (every 3 days)</b>
<b>1:30 - 2:30 Flex Learning Time</b> <ul style="list-style-type: none"> <li>• read aloud or silently</li> <li>• Use online platform (IXL, Imagine Learning, Reading Plus)</li> <li>or play a board game&gt;</li> </ul>

**Note 3 (Hybrid Model and Distance Learning):** ESOL, Gifted, and Special Ed services will be provided throughout the week

### Option #1 and Option #2

Attendance Note: Students will submit daily assignments to be counted as present for each school day by 8 pm.

## Option #3 - Traditional Learning:

In the traditional learning model, students receive instruction face to face on the school campus. School hours and campus activities may return to normal (life before COVID-19) depending on recommendations from CDC and school officials.

<b>ICAGeorgia Daily Schedule (Traditional)</b>
Early Arrival From 7:30am Carpool drop-off From 7:45am Tardy Bell At 8:10am Dismissal Begins (M-R) At 2:45pm Dismissal Begins (Fri) At 2:00pm Late Pickup Fee Begins (M-R) At 3:15pm Late Pickup Fee Begins (Fri) At 2:00pm

# OPERATION

Level of Community Spread	SUBSTANTIAL SPREAD LEVEL 1	MINIMAL/MODERATE SPREAD LEVEL 2	LOW/ NO SPREAD LEVEL 3
Instruction Models	Distance Learning	Hybrid or In-School	
<b>ARRIVALS</b> (Level 2—7:45AM TO 8:09AM) (Level 3—7:30AM TO 8:09AM)	<b>SCHOOL BUILDINGS CLOSED</b>	<ul style="list-style-type: none"> <li>● <b>AT-HOME TEMPERATURE CHECK</b> <ul style="list-style-type: none"> <li>○ Before leaving home, please check your child’s temperature. If your child has a fever of 100.4F or higher, please keep your child at home and contact the main office via email.</li> <li>○ If your child suffers from asthma or any other upper respiratory illnesses, please contact the school nurse to discuss the necessary steps to take.</li> </ul> </li> <li>● <b>CARPOOL-LINE TEMPERATURE SCREENING</b> <ul style="list-style-type: none"> <li>○ Upon arrival at ICAGeorgia, all families drive up in the carpool lane. <u>STUDENTS AND FAMILIES MUST REMAIN IN YOUR CARS UNTIL BEING SCREENED FOR TEMPERATURE BY ICAGEORGIA STAFF.</u></li> </ul> </li> <li>● <b>ENTERING SCHOOL BUILDINGS</b> <ul style="list-style-type: none"> <li>○ Students will go directly to their designated classrooms after temperature and symptoms check are cleared.</li> <li>○ Masks or face coverings for students are required. Teachers and Staff are required to wear a mask or face coverings.</li> <li>○ If your child cannot wear a mask or face coverings due to health complications, a parent/guardian must notify the school nurse in advance.</li> </ul> </li> </ul>	
<b>ATTENDANCE/TARDY</b>	<ul style="list-style-type: none"> <li>● Teachers take attendance at the beginning of each period for distance learning.</li> <li>● If students are unable to join zoom classes, they must complete the assignment by 8pm for the attendance to be present.</li> </ul>	<ul style="list-style-type: none"> <li>● Teachers take attendance at the beginning of each period.</li> <li>● If a student is not present in the classroom or online at the time of taking attendance, a student is marked as tardy or absent.</li> <li>● For an excused absence/tardy, a parent must submit the doctor’s note or send a parent note to the office email (info@internationalcharteracademy.org). Please refer to the Student Handbook for more details.</li> <li>●</li> </ul>	

Level of Community Spread	SUBSTANTIAL SPREAD LEVEL 1	MINIMAL/MODERATE SPREAD LEVEL 2	LOW/ NO SPREAD LEVEL 3
Instruction Models	Distance Learning	Hybrid or In-School	
<b>CLASSROOMS &amp; TRANSITIONS</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>● Student desks to be placed per social distance guideline.</li> <li>● 9 students at maximum in one classroom</li> <li>● Student desks/chairs and supplies not to be shared as much as possible.</li> <li>● Students remain in their homeroom classroom.</li> <li>● Restroom breaks to be staggered.</li> <li>● Cafeteria and the gym were closed.</li> </ul>	
<b>LUNCH</b>	SCHOOL BUILDINGS CLOSED <ul style="list-style-type: none"> <li>● Free &amp; Reduced Lunch Program is available. Please contact the main office for the information.</li> </ul>	<ul style="list-style-type: none"> <li>● (Level 2, dismissal time at 2:15pm) Students eat lunches at their desks in their classrooms.</li> <li>● Atlanta Lunch Co. is available to deliver lunches to ICAGeorgia for the families who placed an advanced order online.</li> <li>● If you order the lunch through Atlanta Lunch Co., lunches will be distributed to your students prior to lunch/dismissal time.</li> <li>● Water fountains in the school buildings are closed in order to reduce the spread of virus. Please make sure that students bring their own water bottles.</li> <li>● Free &amp; Reduced Lunch Program is available. Please contact the main office for the information.</li> </ul>	
<b>DISMISSALS</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>● In order to keep the social distance as much as possible, dismissals will be staggered by grades. Please be prompt at your scheduled dismissal times.</li> <li>● For siblings, please pick up at your oldest child's time slot. Ex. If you have children in Kindergarten and 4<sup>th</sup> grade, please pick up both of your children at 4<sup>th</sup> grade dismissal time.               <ul style="list-style-type: none"> <li>➢ 2:00pm-2:10pm Kindergarten</li> <li>➢ 2:10pm-2:15pm 1<sup>st</sup> grade</li> <li>➢ 2:15pm-2:20pm 2<sup>nd</sup> grade</li> <li>➢ 2:15pm-2:20pm 3<sup>rd</sup> grade</li> <li>➢ 2:20pm-2:30pm 4<sup>th</sup> &amp; 5<sup>th</sup> grade                   <ul style="list-style-type: none"> <li>➢ At 2:30pm Outside Afterschool Care Pick-up</li> </ul> </li> </ul> </li> </ul>	

Level of Community Spread	SUBSTANTIAL SPREAD LEVEL 1	MINIMAL/MODERATE SPREAD LEVEL 2	LOW/ NO SPREAD LEVEL 3
Instruction Models	Distance Learning	Hybrid or In-School	
<b>VISITORS/ VOLUNTEERS TO SCHOOL</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>● Making the advanced appointment is required.</li> <li>● Visitors/volunteers must call the main office (Phone: 770-604-0007) from the parking lot before approaching the school buildings.</li> <li>● Before entering the buildings, all visitors are screened for temperature.</li> <li>● Number of visitors inside the buildings will be monitored.</li> <li>● Visitors are required to wear a mask or face coverings while being inside the buildings</li> <li>● 2 people in the main reception area are allowed to follow social distancing guidelines.</li> <li>● Gathering outside the school buildings is prohibited.</li> </ul>	
<b>AFTER SCHOOL PROGRAM (GENERATION INFOCUS)</b>	SCHOOL BUILDINGS CLOSED	<p>As soon as the school buildings are prepared to open the classrooms to Generation Infocus, their program options are as follows:</p> <ul style="list-style-type: none"> <li>➤ Full time GI student, onsite (spots are limited)</li> <li>➤ Extended day GI student, onsite (spots are limited)</li> <li>➤ Virtual GI students, attending from home (three options)</li> </ul> <p>If families are interested, please contact Generation Infocus directly.</p>	
<b>TEACHERS &amp; STAFF</b>	SCHOOL BUILDINGS CLOSED	<ul style="list-style-type: none"> <li>● At the time of check-in, the temperature screening will be conducted by the central office staff.</li> <li>● If sick, teachers and staff stay home and inform the administrators via email.</li> <li>● Face mask or face covering is required.</li> <li>● Face shield to be provided by the school.</li> </ul>	
<b>CLEANING &amp; DISINFECTING</b>	CLEANING TO BE CONDUCTED BY THE SCHOOL-APPOINTED CLEANING COMPANY	<ul style="list-style-type: none"> <li>● CLASSROOM: after each period, a highly touched surface to be cleaned and disinfected by teachers, and do so as needed throughout the day.</li> <li>● BATHROOM: a team of teachers is scheduled to clean and disinfect the highly surfaced areas throughout the day.</li> <li>● AFTER SCHOOL: school appointed cleaning company cleans and disinfects the classrooms, bathrooms, office, and common areas each day.</li> </ul>	

# COMMUNICATION

ICAGeorgia families' safety is paramount. It is critical for the school to be able to contact parents/guardians. The school has the parents'/guardians' current address and home, cellular, and business telephone numbers. Emergency contact persons/guardians and their telephone numbers are needed in case a parent/guardian cannot be reached. This information is required at the time of registration and whenever a change occurs with the parents'/guardians' address, telephone or emergency contact information.

The school informs its stakeholders of emergency announcements and changes in instructional models due to the pandemic.

The school announcement will be made via the following media tools:

ICAGeorgia website: [www.internationalcharteracademy.org](http://www.internationalcharteracademy.org)

School-wide email

ICAGeorgia official Facebook page: <https://www.facebook.com/internationalcharteracademyofgeorgia>

School Messenger

# MEDICAL

## **PREPARATION FOR BACK-TO-SCHOOL:**

- Practice washing hands per CDC guidelines at home
- If your child suffers from asthma or any other upper respiratory illnesses, please contact the school nurse to discuss the necessary steps to take.

## **RECOGNIZE SIGNS AND SYMPTOMS:**

- Daily temperature screenings will be conducted at the beginning of the school day, and this will include both students and staff.
- Symptom screenings will be conducted, by the nurse, for anyone exhibiting COVID-19 symptoms. Anyone who exhibits symptoms will be immediately isolated and sent home or the hospital depending on the severity of the symptoms.

## **BEHAVIORS TO REDUCE SPREAD:**

- If you or your child is sick or has had close contact with a person with COVID-19 or has tested positive, please remain at home and seek medical care.
- Face coverings/masks may be challenging for students (especially the younger students), however they should be worn by students and staff especially when distancing is difficult.
- Our students should be educated by parents and teachers about the severity of contracting the virus in order to understand that hugging and touching each other and or staff is no longer a healthy practice.

**WHEN A STUDENT, STAFF MEMBER OR VISITOR BECOMES SICK AT SCHOOL** • Working with a school nurse, the individual will be sent to an isolation room or area to separate anyone who exhibits COVID-like symptoms.

- If temperature registers at 99 degrees Fahrenheit, the school nurse will monitor the individual and recheck temperature two hours later to determine if the individual still has a fever.

#### **EMOTIONAL SUPPORT**

- Emotional support is available for all ICAGeorgia families. Please contact the School Nurse.

#### **What should I do if my child exhibits symptoms?**

Contact your doctor, a local public health clinic, or the local board of health. The Georgia Department of Public Health is currently advising that individuals who have traveled from affected countries/areas in the past 14 days and have a fever, cough, or difficulty breathing should seek medical care, and should contact their healthcare provider and inform them of their travel history before going in.

# FAQs

## ACADEMICS

**Q1. Is 3 ½ hours an adequate amount of time to allow students to learn?**

A1. The teaching schedule is temporary, the morning hours will focus on core content areas. In addition to the schedule, students will receive online subscriptions to IXL.com, Lexia, and Reading Plus to review and practice skills. Finally, they will have access to Miraseed for Japanese instructional material. The leadership team will continuously review the schedule and make the necessary adjustments.

**Q2. When will parents receive notification of our child’s schedule and the days required to attend school?** A2. The team is currently working with Operations to stagger enrollment. The teachers will be contacting parents and releasing information about students that are in groups A and B.

**Q3. Will there be pre-recorded sessions for children?**

A3. Yes. If teachers determine that the posting of their live lessons is necessary, the sessions will be posted on Google Classroom for the students who would like to go back to the lesson later.

**Q4. Do students have to wear uniforms for online class as well while they are at home?**

A4. When students are learning online, they can decide what to wear. When coming to school, uniforms are required.

**Q5. Which app will be used for teaching online?**

A5. ICAGeorgia uses Google Classroom for live virtual classes.

**Q6. Can parents decide to have online classes or in school daily?**

A6. Yes. However, if you choose 100% online prior to the term starts, you cannot change it to a hybrid model in the middle of the term. School will email the families and ask you for your preference before the term starts. You also have an option to choose 100% online if you are not comfortable sending your child(ren) to the school.

**Q7. Do we still bring the school supplies on the list to school even if you choose online schooling 5 days per week?**

A7. Please bring English and Japanese classes’ school supplies on the first day you return to the campus.

**Q8. Will there be a Back to School/Curriculum Day on Thursday, July 30th? If yes, virtual or in-person?** A8. Team

Teachers Meet & Greet via Zoom will be scheduled, and ICAGeorgia families will receive a welcome email from your child’s teacher. The email will have the zoom access information for the team teacher Meet & Greet.

**Q9. When do the children get evaluated to determine which Japanese program (JLA/JSOL1/JSOL2) they will be placed in for the 2020/2021 school year?**

A9. Japanese Proficiency Testing took place in September, and the JSOL coordinator is reviewing the results at this time.

**Q10. Can we switch between online 5-days and hybrid (online & face to face) classes?**

A10. Due to the classroom’s limited seating availability under the CDC guidelines, families need to stay with the final decision until the end of the term. When you decide to do hybrid, please make sure to come to the school on your scheduled in-person day. If you decide to do hybrid and would like to change it to virtual in the middle of the term, you can do so but please notify the office before making the change. If you decide to do virtual, please stay with virtual until the end of the term.

**Q11. While most local schools are planning full-day learning, I understand that ICAG will end at noon. How do we accomplish the hours/days required by the State?**

A11. Our schedule meets the hours and days required by the Georgia Department of Education.

**Q12. My concern for returning to school would be to have my child to be placed on Monday/Wednesday remote days due to my work schedule.**

A12. We understand that full-time working parents may have a conflicting schedule. If you have a specific request now, please email your request to the main office at [info@internationalcharteracademy.org](mailto:info@internationalcharteracademy.org) or speak to your child's teacher.

**Q13. The Hybrid Model (Option #1) - For the 2 days of on-campus instruction – please clarify - will there be digital instruction in the afternoon or does the school day end at noon on those 2 days? (i.e., there will be no classes after 12, every day?)**

A13. We provide the homework help sessions as an optional afternoon program.

**Q14. My son will be entering the 2<sup>nd</sup> grade. Will it be possible to see a more detailed curriculum / learning plan than the sample hybrid schedule provided in the ICAG Family Reopening Letter?**

A14. The curriculum will be shared via e-mail in the monthly classroom newsletter from your child's teacher.

**Q15. Will ICAG provide culturally sensitive training and/or resources to teachers and staff on how to talk to and support children during this pandemic?**

A15. We are looking into providing necessary support for our community.

**Q16. Will the digital learning schedule be synchronous learning or is it flexible?**

A16. Yes, the distance learning and in-person class will be synchronous learning.

## **OPERATIONS**

**Q1. Will specific details be available for policies and practices that are put in place to limit the spread?** A3. Yes, please review the Operations and the Medical pages in this booklet. Please know that the safety of ICAGeorgia families is our priority.

**Q2. Are the Student Supply Lists up to date on the school website?**

A2. Yes the lists have been uploaded on the school website.

**Q3. Are we going to have a Fall Picture Day?**

A3. As soon as it is decided, we will send you an update.

**Q4. Can Parents come into the building (classroom) with children? Or only drop off options on the first day of school?**

A4. Due to the safety of our children and staff, parents will not be allowed to enter classrooms. Drop off only at this time.

**Q5. Was parental input solicited and considered when this decision was made? If so, how did that occur?** A5. The leadership team utilized all stakeholder data to determine the best solution for the safety of the students at this time.

**Q6. Is there any chance that the hybrid model might change before the school starts? The hybrid schedule does not fit into our work/family schedule.**

A6. Students' safety is our priority. Currently, ICAGeorgia will continue monitoring and make a decision per data to

ensure everyone's health and safety.

**Q7. What specific procedures/steps will ICAGeorgia take if a staff member or student shows symptoms of COVID-19?**

A7. Please refer to the Medical section of this booklet.

**Q8. What changes and modifications, if any, have been made to the classrooms and other school's facilities to accommodate for social/physical distancing per CDC recommendations (e.g., space seating/desks at least 6 feet apart when feasible)?**

A8. We have placed the CDC guideline posters regarding the hand-washing, mask/face covering, social distancing, etc. in the high traffic areas in both buildings. Acrylic dividers have been placed at the front desk. Face shields, no-touch thermometers, gloves, face masks have been ordered and received. Hand wipes, disinfecting wipes and sanitizing gels are available in the common areas and in each classroom.

**Q9. Please describe or provide protocol for cleaning and disinfecting.**

Teachers and staff will clean and disinfect the highly touched surfaces throughout the day. After hours, the cleaning crew will deep-clean and disinfect the building each day.

## **AFTERSCHOOL PROGRAM**

**Q1. Will there be after school care available?**

A1. We are in the process of discussing options with Generation Focus for after school care.

**Q2. Are there any childcare centers willing to pick up from school?**

A2. Yes. In addition to our on-site provider, Generation Infocus, we have a couple of local childcare centers come to pick up our students. Please contact the main office for the list of childcare centers if interested.

**Q3. Is anyone communicating about having camps for the days kids are not in school?**

A3. Students have 2 days of face to face instruction and 3 days of distance learning per week. Under the Georgia Department of Education policy, attendance is required. There has been no discussion about day camps.

**Q4. Is there anything available for parents who may not be able to afford the additional cost of childcare?**

A4. It would be best to research any options for childcare, but there is an option for 100% distance learning.

**Q5. Wondering if an afterschool program will be offered and lunch?**

A5. Our school's lunch catering company, Atlanta Lunch Co., will have an option to provide take-home brown bag lunch options. As soon as we have more updates, we will share it with the community.

# RESOURCES

## Planning

CDC COVID 19: Considerations for Schools

<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

COVID-19 Federal and State Resources for Schools Portal

<https://www.ed.gov/coronavirus>

FEMA Continuity Plan Template & Instructions for Non-Federal Entities and Community-Based Organizations

<https://www.fema.gov/media-library-data/1389194640607-1a5f9a6d6557846f6e5924eea089f798/Non+Federal+Continuity+Plan+Template+and+Instructions.pdf>

Implementing Safety Practices for Critical Infrastructure Workers Exposed to COVID-19

<https://www.cdc.gov/coronavirus/2019-ncov/community/critical-workers/implementing-safetypractices.html>

U.S. DOE COVID-19 Information and Resources for Schools and School Personnel

<https://www.ed.gov/coronavirus>

National School Boards Association (NSBA) Coronavirus Resources

<https://nsba.org/Resources/coronavirus>

National School Boards Association Center for Safe Schools

<https://www.nsba4safeschools.org/home>

## Physical, Psychological & Behavioral Health

National Association of School Psychologists Health Crisis Resources

<https://www.nasponline.org/resources-and-publications/resources-and-podcasts/school-climate-safety-andcrisis/health-crisis-resources>

American School Counselor Association (ASCA)

<https://www.schoolcounselor.org/>

Georgia School Counselor Association

<https://www.gaschoolcounselor.org/>

National Association of School Nurses

<https://www.nasn.org/home>

Coalition to Support Grieving Students

<https://grievingstudents.org/>

American Academy of Pediatrics

<https://www.aap.org/en-us/Pages/Default.aspx>

American Academy of Pediatrics-Novel Coronavirus

<https://services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/>

## **Physical Plant/Facilities**

CDC Recommendations for Cleaning and Disinfecting Facilities

<https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html>

USDA Food Service Guidelines in Response to COVID-19

<https://www.fns.usda.gov/disaster/pandemic/covid-19>

Association of Physical Plant Administrators (APPA) COVID-19 Resources & Guidelines

<https://www.appa.org/covid19-resources-and-guidelines/>

Georgia Association of School Facilities Administrators (GASFA)

<https://gasfa.org/>

National Association for Pupil Transportation

<https://www.napt.org/>

Georgia Association of Pupil Transportation (GAPT)

<https://www.gaptonline.org/>

## **Communications**

Georgia School Public Relations Association

<https://www.gspra.org/>

Managing Emergency Communications, Alerts, and Warnings /Notifications

<https://rems.ed.gov/ResourcesAlertsCommAndWarnings.aspx>

CDC Crisis and Emergency Risk Communication

<https://emergency.cdc.gov/cerc/>

Public Wi-Fi locations in Georgia

<https://georgia-dca.maps.arcgis.com/apps/webappviewer/index.html?id=5fed233c11c9417b940d93d8c0b68498>

## **Guidance**

Georgia School Counselor Association

<https://www.gaschoolcounselor.org/>

Missouri School Boards' Association Center for Education Safety

<https://www.mosba.org/safety-task-force/>

Missouri School Boards' Association Resources for COVID-19 Pandemic

<https://ams.embr.mobi/Documents/DocumentAttachment.aspx?C=ZfON&DID=GJGDM>

National Education Association's School Crisis Guide

<http://www.nea.org/assets/docs/NEA%20School%20Crisis%20Guide%202018.pdf>

Georgia School Pandemic Guide

[https://www.gadoe.org/schoolsafetyclimate/Documents/Georgia%20DOE%20Information%20for%20Pandemic%20Planning\\_March%2020202020.pdf](https://www.gadoe.org/schoolsafetyclimate/Documents/Georgia%20DOE%20Information%20for%20Pandemic%20Planning_March%2020202020.pdf)

U.S. Equal Employment Opportunity Commission

<https://www.eeoc.gov/coronavirus>

## **State & Federal Agencies**

Georgia Department of Education

<https://www.gadoe.org/Pages/Home.aspx>

Georgia Department of Education COVID-19

<https://www.georgiainsights.com/coronavirus.html>

State Charter Schools Commission of Georgia

<https://scsc.georgia.gov/>

State Charter Schools Foundation of Georgia

<https://scsfga.org/>

Georgia Department of Mental Health

<https://dbhdd.georgia.gov/>

Crisis Contacts

<https://www.georgiainsights.com/crisis-contacts.html>

Georgia's COVID-19 Hotline  
844-442-2681

Georgia Department of Public Health  
<https://dph.georgia.gov/>

Georgia Emergency Management and Homeland Security Agency (GEMA/HS)  
<https://gema.georgia.gov/>

Readiness & Emergency Management for Schools Technical Assistance Center (REMS TA)  
<https://rems.ed.gov/>

U.S. Centers for Disease Control (CDC)  
<https://www.cdc.gov/>  
<https://www.cdc.gov/coronavirus/2019-nCoV/index.html>  
<https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/index.html>

U.S. Department of Homeland Security (DHS)  
<https://www.dhs.gov/>

U.S. Federal Emergency Management Agency (FEMA)  
<https://www.fema.gov/>

U.S. Department of Homeland Security-School Safety  
<https://www.schoolsafety.gov/>

U.S. Department of Education  
<https://www.ed.gov/coronavirus>