



# **Curriculum Policy Policy & Procedures**

Version 1

As of May 18, 2022

## **Policy:**

ICAGeorgia in accordance with HB 1178 and known as the “Parents Bill of Rights” allow parents to review the curriculum and material used to teach in their child/rens classroom and provide guidelines on the process to review the content. In conjunction with HB 1084 and known as “Protect Students First Act” which prevents curriculum or training which seeks to promote or encourage certain divisive concepts, ICAGeorgia will not allow divisive concepts to be taught or used during teaching and learning.

## **Definition:**

Instructional material: Instructional content that is provided to a student, regardless of its format, including printed or representational materials, audiovisual materials, and materials in electronic or digital formats (such as materials available through the Internet). For the purpose of this policy, the term does not include academic tests or academic assessments.

Divisive concepts: one race is inherently superior to another race; the United States of America is fundamentally racist; an individual, by virtue of his or her race, is inherently or consciously racist or oppressive toward individuals of other races; an individual should be discriminated against or receive adverse treatment solely or partly because of his or her race; an individual’s moral character is inherently determined by his or her race; an individual, solely by virtue of his or her race, bears individual responsibility for actions committed in the past by other individuals of the same race; an individual, solely by virtue of his or her race, should feel anguish, guilt, or any other form of psychological distress; performance-based advancement or the recognition and appreciation of character traits such as a hard work ethic are racist or have been advocated for by individuals of a particular race to oppress individuals of another race; or any other form of race scapegoating or race stereotyping.

## **Curriculum:**

A standards-based sequence of planned experiences where students practice and achieve proficiency in content and applied learning skills. Instructional materials are used to achieve this goal.

## **Authority:**

ICAGeorgia Board adopts this policy to ensure that parents/guardians have an opportunity to review instructional materials and have access to information about the curriculum and instructional materials. This policy does not guarantee any change or alteration to curriculum and/or material.

## **Procedures:**

Upon written request by a parent or guardian, the school will make available existing information about the curriculum and instructional materials.

The following conditions shall apply to any request:

1. To assist the school in providing the correct records to meet the needs of the requesting party, the request must be in writing, setting forth the specific material being sought for review during the first two weeks of each grading period;
2. The review must be sent to the building principal
3. The school will respond to the parent or guardian within three (3) school days by designating the time and location for the review;

4. The school may take necessary action to protect its materials from loss, damage, or alteration and to ensure the integrity of the files, including the provision of a designated employee to monitor the review of the material; and
5. No parent or guardian shall be permitted to remove the material provided for review or photocopy the contents of such file. The taking of notes by parents/guardians is permitted.

Complaint Procedures for alleged violations of the *Protect Students First Act*:

1. The complaint shall be presented orally or in writing to the principal within ten (10) calendar days after the most recent incident upon which the complaint is based. Any witness or other evidence should be provided at this time. The administrator will conduct an investigation and render a written decision within then (10) calendar days of the filing of the complaint.
2. A complainant dissatisfied with the decision of the principal may appeal to the ICAGeorgia Board of Directors by filing a written request. The appeal must be filed within ten (10) calendar days after the complainant receives the decision from the principal. The Board will act on the complaint at the next scheduled board meeting.

Reference:

<https://legiscan.com/GA/bill/HB1178/2021>

<https://legiscan.com/GA/text/HB1178/2021>

<https://www.legis.ga.gov/api/legislation/document/20212022/207447>