



**Job Title: SPED Paraprofessional**

**Reports to: ICAGeorgia Principal**

**Approved by: ICAGeorgia Board**

## **SUMMARY**

ICA Georgia offers a Dual Language immersion program in both English and Japanese. We are seeking qualified and passionate full-time paraprofessional to provide instruction and classroom management support to our K-5 teachers. In general, all employees and volunteers work together to fulfill the ICAGeorgia's mission. The thoughts reflected in this description provide structure to the responsibilities and accountabilities for this position; however, ICAGeorgia expects to employ professionals who will work beyond job descriptions, creating both a fulfilling career environment and very successful outcomes for our students.

## **RESPONSIBILITY**

The Paraprofessional supports teachers in meeting the educational and social emotional needs of all students in the classroom and community.

## **PERFORMANCE RESPONSIBILITIES:**

- Morning and Afternoon carpool duties.
- Provides small group and/or individualized instruction to students in accordance with the supervising teacher's lesson plans.
- Collects instructional and behavioral data for all objectives being taught for each student.
- Provide behavioral and academic support for students with disabilities per their IEP.
- Implements Behavior Intervention Plans for students with disabilities.
- Monitors students before and after school and during non-instructional transition periods.
- Supervises students closely during breakfast and /or lunch and/or recess and/or getting off the bus.
- Assists students as necessary with physical needs including feeding- toileting- lifting- and mobility.
- Assists students with healthcare procedures including hygiene and medications as needed for daily care.
- Assists students with assistive technology devices- including communication devices- switches and orthopedic devices needed for sitting - walking- or standing.
- Performs other duties as assigned by classroom teacher or appropriate administrator.
- Perform all other duties as assigned by the Principal

## **Requirements**

**EDUCATION:** Associates Degree - 2 years of college credit (minimum of approved 60 semester hours or 90 quarter hours) OR passing score on the GACE Paraprofessional Assessment Test required

**CERTIFICATION:** Must obtain and maintain valid Georgia Paraprofessional Certificate or be eligible for certificate

**EXPERIENCE:** 1 to 3 years

## **Compensation**

**SALARY RANGE:** \$25,380.00 - \$38,903.40

**FLSA Status**

NON-EXEMPT

**Employment Category**

Non-Exempt

Classified

**Position Available:** 1

**Contact:** [employment@internationalcharteracademy.org](mailto:employment@internationalcharteracademy.org)