

International Charter Academy of Georgia Enrollment and Lottery Policy

Admissions Attendance Zone: Statewide

Admissions and Enrollment: In accordance with O.C.G.A. 20-2-2066 (1)(A), ICAGeorgia will admit students of any race, color, nationality and ethnic origin, religion, sexual orientation, or gender. ICAGeorgia shall enroll an eligible student, as defined by GADOE, who resides within the attendance zone and submits a timely application unless the number of applications exceeds the capacity of a program, class, grade level or building. Effective 2026-2027 school year enrollment, in accordance with the Georgia Department of Education's guidelines (SBOE Rule 160-4-9-.05(2)(g)(iv)), ICAGeorgia will enroll students in Grades 2 through 8 based on available space and demonstrated proficiency in Japanese. Proficiency is assessed through the Avant Standards-Based Measurement of Proficiency (STAMP 4Se) language assessment prior to the lottery registration. Prospective students applying for Grades 2 through 8 must complete the language proficiency assessment and meet the minimum required proficiency level before they are eligible to register for the lottery unless otherwise your child qualifies for an exemption.

Enrollment Opportunity: The Charter School Shall also ensure open enrollment for each grade served for which space is available. The Charter School must offer at least one annual enrollment opportunity for each grade served for which space is available.

At the time of initial lottery registration, ICAGeorgia may not use admissions criteria or applications that would not otherwise be used at a traditional public school, including requests for letters of recommendation, essays, resumes, or information regarding a student's school or community activities, grades, test scores, attendance record, or disciplinary history. ICAGeorgia may use the initial lottery applications for the purpose of verifying the student's residence within the school's attendance zone. ICAGeorgia may gather relevant information from students after enrollment is determined. For a detailed list of information that is needed to complete enrollment, refer to the Enrollment packet for students with confirmed spots on the school's website: www.internationalcharteracademy.org.

Current ICAGeorgia students are provided the opportunity to re-enroll for the upcoming school year prior to new enrollment. For new students interested in attending ICAGeorgia for the following school year, the registration period is from the middle of January to the middle of March. The exact dates and the procedure will be announced each year on the school website. Students enrolling at ICAGeorgia are subject to the following priority:

- Siblings* of students admitted at ICAGeorgia;
- Children of full-time or part-time (at least 20 hours weekly) teachers and staff at ICAGeorgia;
and
- Children of the founding ICAGeorgia Board

*Siblings are defined as follows:

1. Biological (including half sibling) /adoptive sibling
2. Step sibling residing in the same household
3. Foster children residing in the same household

Prospective students with a priority in Grades 2nd through 8th must follow the language proficiency assessment guidelines unless your child qualifies for an exemption.

Applications and detailed information on admission procedures will be made available to the public on ICAGeorgia's website. The opportunity to apply will also be advertised to the community in free community magazines, parent bulletin, etc. Interested individuals may also request an initial lottery application via email or come to pick up in person at the school office.

ICAGeorgia will hold a lottery of the prospective students who register during the enrollment period. The time and place of the lottery will be published on the school's website:
www.internationalcharteracademy.org

During the lottery, participants will be offered admission in the order that their number is drawn, up until the pre-established maximum capacity is reached. Thereafter, participants will be placed on a waitlist in the order their number is drawn. The results of any lotteries will be published on ICAGeorgia's Lotterease page through the school website. Applicants will also be notified of the results via e-mail. Accepted students will then be given a further deadline by which time they must confirm their enrollment.

If parents do not complete the online enrollment forms or do not bring in their enrollment documentation during the specified timeframe, then the school will deem the acceptance as a rejection and shall fill the vacant spot from the waitlist. At the conclusion of this process, if any grade level, program, class, or building remains below its maximum capacity, applicants will be admitted from the waitlist according to the order determined at the lottery. Any applications received after this point will be considered "late registrants" and treated as follows: (1) If spots remain available in the grade level, program, class, or building, applications will be admitted in the order they are received. (2) If no spots are available, applicants will be added to the waitlist in the order their applications are received.

ICAGeorgia shall maintain a waiting list of registered students for the current school year only. The waitlist list will not be transferred to the following school year. Parents, therefore, must register every year, even if they are on the waitlist for the current school year.

Adopted 12-2-2017

Revised 1-29-2025

Revised 9-30-2025